



Retired Museum Professionals Program

Code of Ethical Conduct

The Retired Museum Professionals Program keeps retirees connected to the profession, and to current museum staff, through engagement as informal volunteer resources in the areas of advocacy, coaching, and mentoring. This Code of Ethical Conduct lays out the basic principles retiree volunteers are expected to follow.

1. Always act professionally and treat participants and everyone associated with the institution you are serving with respect.
2. Volunteers provide services at no charge to museums engaged in the Retired Museum Professionals Program (RMPP). Travel expenses may be covered but service providers are not able to accept honoraria or personal gifts with an estimated value over \$25.
3. Communications between the retired Museum Professional Volunteer and the service recipient are confidential unless mutually agreed to be otherwise.
4. Remain mindful that the services provided are intended to be informal and are not envisioned as a substitute for the services of a paid consultant, should that be deemed necessary.
5. Avoid any conflict of interest between personal or business interests and the interests of program participants and their institutions in all RMPP activities.
6. Uphold established standards and ethical codes adopted by all appropriate discipline based and professional organizations (e.g. AAM, AASLH, Registrars, Society of American Archivists, Curators, etc.).
7. Never solicit paid business from an active RMPP participant while engaged with them as an RMPP service provider.
8. If providing information on professional services or products, whenever feasible, identify multiple sources from which the participant can choose.

9. Refrain from statements critical of MPMA staff and programs when representing the RMPP.
10. Ensure that participating museum sites are aware of all the services and benefits available to them through MPMA.
11. Services provided through the RMPP are intended to represent only the input from the individual providing the service, based upon their personal training and experience, and do not necessarily represent the view of the MPMA or any other museum organization.