



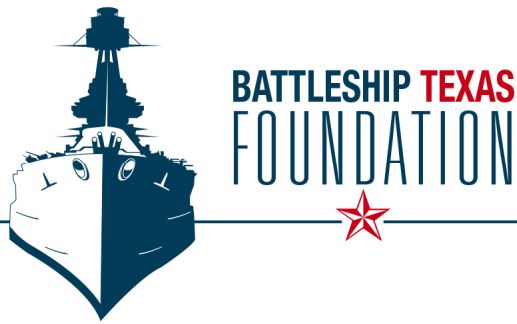
BATTLESHIP TEXAS
FOUNDATION

Vice President of Development Job Description

Formed in 1998, the Battleship Texas Foundation (BTF) exists today as an advocate for Battleship Texas, and to help develop the historic ship into a premier hands-on museum and visitor attraction.

The Battleship Texas Foundation is currently working on the following preservation efforts and educational outreach programs, to name just a few:

- With our partners in Valkor, we have brought the ship to dry dock in Galveston to completely repair the ship's hull below the waterline.
- Fully restoring the ship's anti-aircraft guns and secondary battery
- Increasing public awareness of Battleship Texas, her history, the men who served on her, as well as her current and future preservation needs.
- Partnering with local museums and organizations to continue displaying Battleship Texas artifacts and educational materials while the ship is being repaired.



Job Title: Vice President of Development

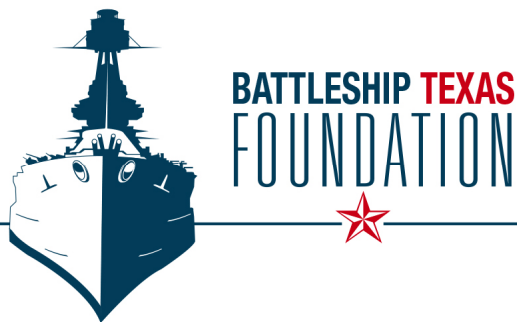
Overview: In collaboration with the Board of Directors, President/CEO and senior leadership staff, the VP of Development will be responsible for creating and implementing a comprehensive fund development program, including annual giving, major donors, foundation and corporate initiatives and management of special projects, to generate funds for operations; generate significant philanthropic support for the Battleship's education programs and restoration.

The position reports directly to the President/CEO.

Responsibilities:

Fundraising

- Lead efforts to identify, cultivate, solicit, and steward annual, major, and planned gift donors and prospective donors including individuals, foundations, and corporations.
- Represent BTF to the community including: making presentations to potential donors and community organizations as well as accompanying tours of the Battleship Texas, as needed.
- Prepare local and regional grant submissions and maintain proposal timelines, tracking and reporting.
- Optimize the BTF's existing direct mail campaign to increase annual fund revenue.
- Utilize information systems to maintain donor relationships, track donor progress, and evaluate the success of the fundraising program.
- Oversee donor stewardship / recognition activities.
- Manage the effective engagement / communication to current and prospective donors including letters, invitations to events, website updates, and social media.
- Establish and oversee policies and procedures needed to conduct a professional development program.
- Working with the President/CEO and the Board on the current Capital Campaign for major restoration and visitor experience improvements to the Battleship.



Management and Administration

- With the assistance of the President/CEO, and Board of Directors, develop, maintain, and update a fundraising strategic plan.

Create and oversee annual fundraising revenue and expense budgets.

- Prepare monthly status reports for Board meetings and/or Development Committee meetings.
- Assists President/CEO with Board recruitment, training, and development. Manages membership services and development of membership database.

Qualifications:

- A passion for the mission of the Battleship Texas Foundation, historical preservation, education programming, as well as a visionary understanding of the Battleship's potential as a major attraction.
- A minimum of 3-7 years of successful fundraising experience with preference given to those with major gift experience.
- Strong organizational abilities with experience in financial management, program development and project management.
- Demonstrated experience and success with fundraising, and desire to lead implementation of comprehensive, collaborative fundraising plans.
- Demonstrated ability to establish effective relationships with diverse community stakeholders and interested citizens.
- Ability to gather and synthesize information and turn it into a compelling case statement. Ability to effectively communicate the Museum's mission and goals to current and prospective donors and stakeholders.
- Strong writing, public speaking, and media skills.
- Experience with nonprofit boards of directors.
- Highly self-motivated to take on new challenges.
- Preferred:
 - o Experience in either historic preservation, museums, or military history.



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- Knowledge and use of Blackbaud Altru or Razor's Edge fundraising platforms and wealth intelligence/prospect building software such as WealthEngine.
- CFRE certification.
- Demonstrated successful grant writing and submission experience
- Previous experience in a museum, historic preservation, or military history organization.

Compensation: \$80,000 to \$100,000 commensurate with experience, Full-time salaried position, Competitive benefits provided.

Please email resume to Tony Gregory, President/CEO, Battleship TEXAS Foundation, at tony@battleshiptexas.org.